



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



June 13, 2016

DIVISION MEMORANDUM
No. 288 s, 2016

**FILLING-UP OF NEW TEACHER 1 ITEMS IN THE ELEMENTARY AND JUNIOR
SECONDARY AND THE SENIOR HIGH SCHOOL T1-MT1 ITEMS
FOR SY 2016-2017**

**To: Assistant Schools Division Superintendents
Division Selection Committee Members and Secretariat
EPS's/Coordinators/SEPS's/EPS's II/PSDS's/District OIC's/Caretakers
Sections Heads/School Heads (Elem/Secondary Schools)
Teachers and All Others Concerned**

- 1. This Office directs all District Supervisors and school heads in the elementary and secondary schools with Teacher 1 item allocations to start proposing qualified applicants per approved Registry of Qualified Applicants (based on D.O#7, s. 2015).**
- 2. Secondary Schools offering Senior High School with Master Teacher item allocations are directed to conduct ranking using MEC Order #10, s. 1979 and DECS Order No.57, 1997 as appropriate guidelines in the Ranking of Master Teacher Applicants to determine who among the applicants found in the RQA by specialization (based on D.O#3, s. 2016) can be given MT1 items. Senior High Schools with Teacher 2 and Teacher 3 Item Allocations shall also rank qualified applicants using DepEd Order #66, s. 2007 to determine who among the qualified applicants in respective schools can be given Teacher 2 or Teacher 3 items. Only approved Rank List for Senior High School MT1, T3 and T2 positions will be honoured. Senior HS's with Teacher 1 item allocations only can now submit proposal to fill-up the items.**
- 3. All schools/districts are reminded to follow strictly the needs per school by specialization (for Junior and Senior High School) while the elementary on the Approved Deployment and/or based on needs (Teacher to Pupil Ratio). Everybody is reminded to follow the existing policies and guidelines on deployment/assignment of teachers as stipulated in D.O#7, s. 2015, D.O#22, s. 2015 and D.O#3, s. 2016.**
- 4. To fast track facilitation of proposals and filling up of items, the following members of the Division Selection Committee Secretariat are deputized to assist the Office of ASDS Futalan:**

Senior High School- Mr. Ronil Manayon
Junior High School- Mr. Clifford Bordaje
Elementary - Ms. Jainie Natinga and Mr. Cesar Restauro

5. All plantilla items should be verified by the Personnel Officer c/o HRMO Floren Semblante.
6. Only School Heads and/or PSDS's are allowed to carry and submit proposals (not the applicant).
7. The Recalibrated Registry of Qualified Applicants will be effective after the 10-day posting.
8. For information dissemination, guidance and strict compliance of all concerned.


RHEA MAR A. ANGTUD, Ed.D, CESO VI
Schools Division Superintendent

